



MOYSTON PS



INFORMATION BOOK

MOYSTON PRIMARY SCHOOL

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RESILIENCE

RESPONSIBILITY

EXCELLENCE

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INTRODUCTION

The Staff, School Council and Parents of Moyston Primary School extend a warm welcome to you and your child/ren as members of our school community.

We trust that your child's stay at Moyston will be happy and successful and that your involvement with our school community will be enjoyable and rewarding. We hope that, as parents sharing the education of your child, you will actively support our activities and functions.

We look forward to working together to provide the best possible educational opportunities for the students attending Moyston Primary School, catering for their considerable range of talents and abilities.

This booklet has been prepared to provide information about the school and its programs for parents and students. Please read it and keep it handy for future reference. If you have any questions or would like further information about any school activity, please ask the Principal or staff at the school

Our school recognises that the best educational opportunities are provided when a positive relationship exists between school and home. We look forward to working with you to develop exemplary programs for your child.

Term Dates 2025

Term 1: 28th January (staff return), 29th January (Curriculum/Planning day), Thursday 30th January (all students start)

Term 2: 22nd April to 4th July

Term 3: 21st July to 19th September

Term 4: 6th October to 19th December

OUR VISION

Moyston Primary School is committed to providing a learning environment that is friendly, healthy, dynamic and respectful. We strive to provide an education that allows all students to achieve success and reach their full potential intellectually, creatively, physically and socially.

School Profile

Moyston Primary School is located in a picturesque setting located just 15 minutes drive from Ararat and a 26 minute drive from Halls Gap. The school serves the local community with many of the school families involved in farming, tourism, retail and the public sector.

Moyston PS strives to equip students with capacities to manage themselves and their relations with others, to understand and act effectively in the world, and to prepare them for success in education, work and life.

Three core interrelated strands encompass all areas of learning which form the basis for planning and programming at Moyston Primary School.

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- Physical and Personal Learning – Health and Physical Education, Personal Learning, Interpersonal Learning, Civics and Citizenship.
- Discipline Based Learning – The Arts, English, Languages Other Than English, Humanities (Geography, History and Economics), Mathematics and Science.
- Interdisciplinary Learning – Communication, Design, Creativity and Technology, Information and Communications Technology and Thinking.

Early Years Programming and catering for individual learning needs are strong features across the school. Multi-age groupings operate in all curriculum areas from Prep to Grade 6.

The school broadens its curriculum options by utilising the services of the Mobile Area Resource Centre based in Great Western. Strategies used to enhance children's learning include: cross-age tutoring, buddy system, multi-age groupings and one-on-one intervention. Additional programs that assist in the all-round development of the child, including Junior School Council, Swimming Program (survival and competition), Athletics, cluster school activities, bike education, Zone sporting opportunities, extensive transition activities, camps and School Concerts.

The school enjoys the added benefits associated with being nestled within the Grampians National Park. The school grounds provide both large open spaces for play and activities while maintaining the feel of being very much within a rich, natural environment. The school nature reserve provides an added dimension for activities and programs.

Moyston Primary School, in conjunction with local schools Maroona and Buangor Primary Schools, enjoy shared group days, cultural activities, sporting opportunities, camps, transition and networking opportunities.

Shared Expectations

Schools have a responsibility to provide an educational environment that ensures that all students are valued and cared for, feel they are part of the school, and can engage effectively in their learning and experience success. To support a rich and varied educational environment the school has a clear set of values –

RESILIENCE

I bounce back and don't give in.

I make the right choice when dealing with difficult situations.

RESPONSIBILITY

I am trustworthy, reliable and able to make safe and sensible decisions.

I take ownership of my actions.

EXCELLENCE

I strive to achieve my best at all times.

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School expectations include:

- Inclusive teaching practices
- Accessible educational provision for all students
- Parent/carer partnerships and liaison
- Community partnerships which engage families and the community in ways that support student achievement and success
- Provision of appropriate student services
- Development and provision of appropriate, relevant and challenging curriculum that gives students the opportunity to experience success in their learning.

Democratic Principles

The programs and teaching at Moyston Primary School support and promote the principles and practice of Australian democracy, including a commitment to:

- elected government
- the rule of law
- equal rights for all before the law
- freedom of religion
- freedom of speech and association
- the values of openness and tolerance.

Annual Report to the Community – is available on the school's website.

School Times / Office hours

The school office is open from 8.30 am to 4.30 pm on school days.

7.00am - 8.30am - Before School Care

8.30am - staff on yard duty (students **not** permitted before this time unless in before school care with Ararat Early Learning Centre)

8.50am - Bag bell (classrooms open)

8.55am - Line up bell

9.00am - 10.00am - SESSION 1

10.00am - 10.10am - BREAK

10.15am - 11.15am - SESSION 2

11.15am - 11.35am - RECESS

11.40am - 12.40pm - SESSION 3

12.40pm - 12.50pm - Students eat lunch

12.50pm - 1.20pm - LUNCH PLAY

1.20pm - 1.25pm - Student job time

1.25pm - 2.10pm - SESSION 4

2.10pm - 2.15pm - BREAK

2.15pm - 3.20pm - SESSION 5

3.20pm - End of school

3.20pm - 6.00pm - After school care

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Student Contribution Levy, Camps and Excursions

Schools provide students with free instruction to fulfill the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

Voluntary Contributions include -

Curriculum Consumables (Suggested \$150)

Other Contributions (Suggested \$50)

Extra-Curricular Items and Activities (camps/excursions)

Moyston Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a **user-pays basis** and are optional, curriculum instruction will still be required for students unable to attend at school.

CURRICULUM CONTRIBUTIONS	
Items and activities that students use, or participate in, to access the Curriculum	
Classroom consumables, materials & equipment	
<ul style="list-style-type: none">• General classroom materials and stationary• Subject specific materials and equipment• Provision and upkeep of school devices, peripherals and ICT• Photocopying and printing for students• Curriculum Activities• Whole school events<ul style="list-style-type: none">- Athletics carnival - entry and transport- Swimming carnival – entry and transport• Digital and Online Subscriptions<ul style="list-style-type: none">- UEducateUs (Reporting and communication)- Reading Eggs- Essential Assessment• Schools swimming and water safety programs associated costs• Incursions and cluster days• Students diaries	
Suggested Total Amount	\$ 150

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OTHER CONTRIBUTIONS For non-curriculum items and activities	
Student wellbeing programs	
First aid and hygiene costs	
MARC Van ongoing costs and books purchasing	
Suggested Total Amount	\$50

EXTRA-CURRICULAR ITEMS AND ACTIVITIES	
<u>Optional</u> Foundation - Grade 1 *To be confirmed (Estimate only) *	\$ 50.00
<u>Optional</u> Grade 2-3 - 2 nights, 3 day camp and activities - Roses Gap Camp (September 8th, 9th & 10th) (Estimate only) *	\$250.00
<u>Optional</u> Grades 4-6 - *To be confirmed (Estimate only) *	\$500.00
<u>Optional</u> Excursions - Whole school term outings - linking to the curriculum (Estimate only) *	\$ 100 (\$25 per term)
Total Extra-Curricular Items and Activities <i>*If you would like to create a payment plan for camps from the beginning of the year e.g. \$25 per fortnight to cover these extra-curricular items and activities for your child/ren, please talk to Kelly.</i>	

In the past the school and School Council have subsidised 20% of the total cost of camps. Camps as above schedule.

The school camp is designed to complement the student learning program. Leadership programs are periodically undertaken and might encompass a conference in Melbourne or other venues and activities. More details will be provided when planning is finalised and information released to participating schools.

Student Engagement

Definition

Student engagement can be defined as three interrelated components: behavioural, emotional and cognitive.

- **Behavioural engagement** refers to students' participation in education, including the academic, social, and extracurricular activities of the school.
- **Emotional engagement** encompasses students' emotional reactions in the classroom and in the school, and measures students' sense of belonging or connectedness to school.
- **Cognitive engagement** relates to students' investment in learning and their intrinsic motivation and self-motivation.

Rationale

The Department of Education and Early Childhood Development (DET) is committed to providing safe, secure and high quality learning and development opportunities for every student in all Victorian schools. Students can only reach their full educational potential when they are happy,

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healthy and safe, and when there is a positive school culture that is fair and respectful to engage and support their learning.

Curriculum Provision

At Moyston Primary School a diverse curriculum in a rural school environment allows for personal attention for individual students in small classes. Moyston Primary is proud of its programs that are delivered in a safe, caring and supportive environment by a small team of dedicated teachers, parents and friends of the school.

Early and Middle Years Programming

Moyston Primary School is heavily committed to the implementation of Early and Middle Years Literacy programming. Children participate in daily two-hour literacy sessions, during which they are immersed in stimulating reading, writing, speaking and listening activities. This is an extremely busy part of the day that is rewarding for all students, parents and teachers alike.

Literacy and Numeracy are basic to all learning. Children need these skills in order to confidently learn in other areas of the curriculum and in everyday life. The Early Years Strategy is the Victorian Department of Education Early Childhood Development and Training's plan to improve children's literacy and numeracy learning in the early years of schooling. The strategies and advice outlined in this program form the basis for teacher planning and instruction at Moyston Primary School.

Reading is making meaning from print, which is all around us. This includes reading books, magazines, posters, etc., watching films and videos, and using computers. We use writing to communicate ideas and information. Through writing we explore ideas, record things we've done and still have to do, and share our thoughts, desires and feelings. Working in partnership with your child's school, parents can develop shared understandings about learning. By bringing home and school experiences together, our children will have a very solid and secure foundation on which to build their learning.

Home Reading

The staff of Moyston Primary School places a great deal of emphasis on our home-reading program. Staff are happy to assist parents with home reading ideas if required, don't hesitate to ask. It is only through cooperation between parents, students and teachers, and with REGULAR reading, that children are able to develop their reading skills.

MARC Library

The Mobile Area Resource Centre library is an important resource centre for children and teachers. Children are encouraged to borrow books regularly. This service comes to our school every second Tuesday. As well as providing a borrowing service, the MARC librarian provides a library skills development program and literary appreciation sessions for all students. Please remind your child or children to change their books regularly. Please help us to avoid overdue books by checking the return dates with your children.

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Disabilities and Impairments

The process of obtaining resources for the Disabilities and Impairments program is quite involved and so it is expected that any parent who is seeking to enroll a student who has special needs will give the school plenty of notice so that the necessary applications can be prepared and processed.

Learning Technologies

Learning Technologies is an important part of programming at Moyston and is used to enhance learning across all curriculum areas. We are strongly committed to providing a technology rich learning environment for all students. Children have access to computers and iPads in their classrooms and all facilities are connected to the internet. Programs are used to research information, solve problems and present work creatively. Both students and teachers have embraced the challenge of integrating information and communication technologies into the teaching and learning process.

Health and Physical Education

Physical Education and sport are valued curriculum areas at Moyston Primary. Students have opportunities to compete against students from other schools in our annual athletic sports, swimming carnival and cross country run. Students are encouraged to participate at local, Division, Regional and State levels of competition. The Physical Education program is complemented by an outstanding camps and excursions program that aims to develop students' understandings of the environment and wider community while encouraging cooperation and independence.

Languages Other Than English – AUSLAN

Your child is given an opportunity to learn AUSLAN (Australian sign language) at Moyston Primary. Students participate in fortnightly LOTE sessions.

Homework

Homework, other than home-reading and spelling, is not normally set for students in the earlier years of schooling. Tasks set for other children may be of a formal or informal nature and are related to the age of the child. Homework, particularly in Years 3 to 6, may take the form of written work, proof reading of written work, word study activities, share reading, completion of work set in class, research projects, mental math, puzzles or problem solving. This will vary from year to year.

Rather than being an onerous or unpleasant activity homework is designed to be an opportunity for parents to work with their children. When homework is set we appreciate parent support to see that it is completed satisfactorily. If you have any concerns in this area please discuss it with your child's class teacher.

Excursions and Cultural Activities

Excursions and special visitors to the school, such as performance groups, are vital to complement school programs.

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Please note: Children will not be able to participate in an excursion if the required permission note and medical information and indemnity form have not been returned signed by a parent or guardian prior to the excursion.

Excursions within the town (walking only) are covered by a local excursion permission form which will need to be completed once each year on uEducateUs. All other excursions will have an information letter to parents and an attached permission form sent out prior to the excursion. These are generated through the school's administration system. Other details will be included in the newsletter.

Special Programs and Extension Activities

Student Leadership

Our Junior Council plays an important role in the school and creates an opportunity for all students to have a say in decision-making. In addition to fostering a sense of belonging and developing the students' organisational skills, the Junior Council encourages students to care for one another and to be aware of community issues. While most of our senior students become involved in various leadership roles we do expect that the Junior School Council will take on various tasks on a regular basis.

School Buddy Program

Each year all prep students are paired with another student who then becomes their buddy for the first twelve months. The buddy program fosters positive relations in a caring and supportive environment. The buddy program is vital in developing a strong sense of community and working together.

Cooperative Learning

At Moyston Primary we place considerable emphasis on cooperative learning activities and students making real decisions about their own learning. Our programs provide children with opportunities to participate in small group and whole class activities.

Annual End of Year Celebration

The annual end of year celebration is held at the end of term 4. This is an opportunity to celebrate the year at Moyston Primary School. It is also the final official school function for the year with presentations being made to grade six students, scholarships, departures etc. We rotate each year, providing either a school concert or a school performance.

School Council

The Moyston Primary School Council is an elected body that represents the community and teachers. Its functions are:

- (a) To work with the Principal and Staff to develop school policy and educational aims. This forms the basis of our School Strategic Plan.
- (b) To administer school finances.
- (c) To ensure buildings and grounds are maintained and improved.

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(d) To foster community interest in the school.

The School Council is an extremely important decision making group and we encourage you to contact us if you are interested in becoming a member. The School Council meets twice each term.

School Council members also need to know what people in the community feel is important. Please get to know the members of your School Council and help them to make decisions that will influence your child's education. Elections are held during March of each year. Half the elected representatives retire each year but they can seek re-election. New members are elected for a two year period.

Fundraising

Moyston Primary School has a hard working, interested and supportive group of parents who work under the auspices of the School Council to extend the involvement of parents in the school. Participation in our Fundraising Committee activities creates opportunities for members of our school community to become involved in the practical workings of the school. Recent fundraising activities have included hosting Christmas Community Dinner, Easter and Christmas raffles and pie drives. Funds raised have provided numerous resources that continue to support and enhance the learning program. If you would like to join in with fundraising activities, watch the school communications for information.

Admission Procedures

Children who turn 5 years of age by the 30th of April will be admitted to our Foundation (Prep) Grade. Parents may enroll their child by calling at the school to collect and complete the detailed enrolment form. Please bring a copy of your child's birth certificate extract and certificate of immunisation with you for our records.

Prep children find the first few months of school very tiring. As a result the children in Prep will not attend on the first four Wednesdays during Term 1 (this may be extended further into Term 1). They will commence full-time schooling in Term 2.

School Attendance

In order for your child to reach their full potential at school it is critical that they regularly attend school. Research has shown that many children are put at educational risk if they miss more than 12 days of school in a year. We would strongly encourage you to organise holidays and shopping excursions, i.e. non-essential absences during weekends and school holiday times. Students' absences are recorded on school reports sent home in June and December

Absences

However, if your child is ill he or she should not attend school. Sick children will not be able to undertake normal class programs and their attendance at school can endanger the health of other students and staff. If your child is away from school a notification is required. When your child is at school in the morning, and is collected and will not be attending in the afternoon, please

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advise your child's teacher so that we do not have unexplained absences. When collecting a child from the school during class time we ask all parents and guardians to 'sign out' the student so that we have a record of student movements.

Should your child be absent without notification you will be contacted as soon as practical by the school.

Parents must notify the school of student absences or early departures/late arrivals by either notifying through the uEducateUs school app or calling/texting the school 5354 2537 or 0402 340 601.

Illness or Accident at School

If your child becomes ill while at school, we will contact you or your nominated contact person, for arrangements to collect your child as soon as possible.

If your child is injured, we will endeavour to contact you or your nominated contact person, so that arrangements can be made for collection.

Student Records and Family Details

In the interests of student safety it is vital that schools keep accurate records. Please ensure that you notify the school immediately should your personal/family details alter; particularly personal, work and emergency telephone contact numbers.

Wet Days or Very Hot Days

Children will not be dismissed early on wet days or on very hot days. On wet or very hot days, they will be supervised in the classrooms during lunchtime and the recess break. On normal Summer days there are plenty of shady trees and classrooms are air-conditioned so normal school programs will operate.

School Closure on Extreme Fire Danger Days and Code Red Days

CODE RED DAYS – Moyston Primary School has been identified as being at high fire risk and on the Department's [Bushfire At-Risk Register](#), we will close on days determined **Code Red** by the Emergency Management Commissioner. Where possible, four to seven days notice of a planned closure will be provided; parents and carers should, however, **expect that in some instances fewer than 4 day's notice may be provided.**

Once a Code Red day has been determined by the Emergency Management Commissioner this decision will not change – regardless of any changes in the weather forecast. This will help limit confusion and help your family plan for how your children will be cared for when the school is closed. Advice will be provided to you directly when we are advised that our School will be closed due to a Code Red Day determination, **NO staff will remain on site.**



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School Uniform

The wearing of school uniform helps to encourage pride in the school and assists in developing a school identity. Moyston Primary School uniform is compulsory and consists of black shorts, pants/trackies, leggings or skorts, a red and black polo, a red hoodie or a school dress. Black socks are compulsory, appropriate footwear must be worn to school e.g. sneakers.

Children must wear red wide brimmed hats during all of Terms 1 and 4 and on other high UV days in accordance with our Sunsmart guidelines. Wide brimmed hats are provided by the school as part of our uniform. A reader bag and hat will be provided free of charge to each student when they first start at Moyston PS. They are considered part of the uniform. When these are damaged or lost, we ask that parents pay to replace them. Hats and helmets are left at school each day.

The following items can be purchased through the school, items must be paid for at the office at the time of purchase. **Please note that we have limited stock at school, and uniform orders will be placed by the school as required through Fosters Mensland in Ararat.*

UNIFORM ITEM	COST
Hoodies (<u>kids</u> size 6 - 14)	\$30.00
Hoodies (<u>adult</u> sizes XS, S, M, L)	\$40.00
Polo (kids sizes 6, 8, 10, 12, 14)	\$20.00
Polo (adult size S, M, L)	\$25.00
School bags	\$45.00
School dress (sizes 6-16)	\$40.00
Beanie	\$15.00
Replacement hat	\$15.00
Replacement reader bag	\$15.00

Lost Property

Please label all personal clothing and equipment and containers. If property is lost, ask your child to check the boxes of lost property which are kept in the classrooms. Please ask your children to bring home all extra clothing each day. The school is not responsible for personal items that your child may bring to school.

Lunch Orders

There are no lunch orders at Moyston Primary School. We do occasionally have special lunch days e.g hot dogs or sausage sizzle for a small charge.

Lunch at School

Children eat their lunch in the outdoor shelter under the supervision of a teacher. We have a dedicated eating time from 12.40pm to 12.50pm.

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Students are able to bring food to place into the pie warmer in the student kitchen each day e.g. party pies, sausage rolls etc. Heat up food must be given to, and collected from the staff member on yard duty.

Safety at School – Student Welfare and Discipline

We have a general school rule that we should not do anything that will cause hurt or worry to ourselves or to others. This helps to keep all students safe and happy. Please discuss this with your child. Our aim is to help children cooperate with others and be responsible for their own behaviour. A summary of the school's discipline plan is included in the section above titled Student Engagement.

Communication Between School and Home

The Newsletter

An important method of communication with our school community is the fortnightly Moyston Primary School Newsletter. We aim to provide as much information in the newsletter as possible. It is important that you check important dates and events that need to be noted. The newsletter will be sent home via hard copy, emailed to parents and uploaded on our school website and the uEducateUs app.

Notices

Despite attempts to include most items of information in the newsletter, some other notices will be necessary – notes about excursions and events that occur in between newsletters. These notices and the newsletter will be sent home via email to parents and uploaded on our Private Moyston Primary School parent page on Facebook. Notes may also be given to the eldest child in your family attending our school. Please check with your child each day to see if any information has been sent home. Help your child to manage notes and newsletters by establishing an expectation that they take the initiative to hand them to an adult when arriving home after the school day. If notes are to be returned to the notes box, this is located in the foyer of the main building.

Student Diaries

Each student is provided with a diary which is used for home-school communication with the classroom teacher. It includes information on readers, spelling lists, homework, and general information. Please check your child's diary daily. This is a communication book for both parents and teachers to use.

Social Media

You will find the school's Facebook page by searching for Moyston Primary School and Moyston Primary School Parents page. The parent page is a private Facebook group for current staff and families only, you will be added to this page once your child is enrolled at Moyston PS. We use this for both notifications and publishing photos of activities and excursions. The newsletter is available fortnightly.

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School/Home Cooperation and Support

Working together to ensure success

Teachers at Moyston Primary School are very keen to involve parents in as many school activities as possible. We believe that it is most important for parents and teachers to work together in the education of all children.

At School –

In strengthening the partnership between home and school, you may like to become involved in some of the following school activities:

- assisting with cooking/art activities
- hearing children read
- processing children's stories
- helping with the fundraising events for the school

If you would like to help out, see your child's teacher.

At home –

It is vital for your child's positive educational development that they know you are interested in their school work. Please hear your child read daily and share your interest in books that they have read. Encourage them with any homework they have and don't hesitate to speak to the teachers or the Principal if you have any worries about any aspect of your child's school life.

Parent/Teacher Interviews –

Formal parent/teacher interviews are held each year. Schools are required to report to parents through an interview (once a year) and by written report (twice a year). You will be informed of dates and available times via school communication. Each semester an Individual Learning Plan is developed for each child. These plans provide the basis for discussion and future planning for learning. You are in no way restricted to only that time to talk with teachers. You are welcome to discuss with teachers any aspect of your child's or children's school life at any time throughout the year. Please contact the Principal or relevant teacher to make an appointment.

Specialist Student Services

Please contact your child's teacher if you feel he or she need the services of any of the groups listed below:

Counselling –

Psychologists and social workers are available to talk to parents who have children with emotional or social difficulties. They also work with teachers in developing special programs for these children.

Health –

Each Prep child will receive a full medical assessment during their first year at school.

Speech –

The services of a speech pathologist can be arranged if you have any worries or concerns about your child's or children's speech.

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Medical/Dental –

These services are available at regular intervals to assist your children. Information and permission forms will be sent home prior to any visits.

Camps, Sports & Excursion Fund (CSEF)

The Victorian Government provides CSEF to assist eligible families to cover the costs of excursions, camps and sporting activities. If you hold a valid concession card, you may be eligible. Please fill in an application form and lodge it at school.

Travel Conveyance Allowance

To be eligible to receive conveyance allowance, a student must:

- be aged between 5 years (by 30th April) and 21 years
- live more than 4.8km by the shortest practicable route from their **nearest** school
- be enrolled at the **nearest** government school
- be 4.8 km or more from the nearest bus stop if a bus is being caught to school.

The vehicle rate is determined by the distance between a student's place of residence and their school.

If you feel you are entitled to the conveyance allowance, please fill in an application form and lodge it at school by the middle of February.

Payment of conveyance allowances is made to the school and will be added to your school account unless otherwise requested.

School Wide Positive Behaviour

At Moyston Primary School, our behaviour expectations for all students are enforced school wide by all staff using the matrix below.



Behaviour Expectations Matrix

	LEARNING SPACES	OUTSIDE AREAS	COMMUNITY	DIGITAL TECHNOLOGY	TOILETS/TAPS	OFFICE AREAS
<p>We show EXCELLENCE by... I strive to achieve my best at all times.</p>	<ul style="list-style-type: none"> • Have a growth mindset • Work on my learning goals • Focus and use my time effectively • Ask for help and be open to feedback • Cleaning up after ourselves and being organised • Sitting on the mat properly • We listen to others • We raise our hands 	<ul style="list-style-type: none"> • Keep calm • Keep it clean • Own my own behaviour and take responsibility • Look after the school environment • Show sportsmanship 	<ul style="list-style-type: none"> • Show sportsmanship • We demonstrate respectful behaviour to all people in the community • We are accepting of differences between members of the community • We embrace school approved activities 	<ul style="list-style-type: none"> • Have a growth mindset • Focus and finish my work • Ask for help and be open to feedback 	<ul style="list-style-type: none"> • Washing sand at the outside tap • Wasting teachers and my time by constantly making excuses to go to the bathroom 	<ul style="list-style-type: none"> • Walk • Use manners
<p>We show RESPONSIBILITY by... I am trustworthy, reliable and able to make safe and sensible decisions. I take ownership of my actions.</p>	<ul style="list-style-type: none"> • Helping others • We leave our toys/other items in our bags or tubs • We look after our belongings and ask if we need to borrow someone else's property • I take care of my workbook • We only walk in the classroom • We talk when we are spoke to in class • Cheating isn't acceptable, ask for help if stuck • Show respect towards others 	<ul style="list-style-type: none"> • Use equipment as intended • Use manners and play kindly • Pick up rubbish • Give people space • Walk around building, keep an eye out for each others • Be careful of others when playing sport • Make smart choices 	<ul style="list-style-type: none"> • Wear school uniform correctly and proudly • We represent the school in a positive manner • We respect community property • We help others in the community • We look for opportunities to serve the community 	<ul style="list-style-type: none"> • We use the internet as a learning resource • We gain permission before using another student's ICT equipment • We follow the MPS Acceptable User Agreement • We access age appropriate content and material • We report sharing of inappropriate content • We report cyberbullying that occurs during school hours • We put our devices on charge • We carry our devices with two hands • We are careful with our headphones • We place our devices in safe places • During free time make sensible choices when using ICT 	<ul style="list-style-type: none"> • We always wash our hands after using the bathroom and flush toilets • We walk to and from the bathroom • Keep food and drinks outside • Give privacy to others • Report any empty problems 	<ul style="list-style-type: none"> • We line up and enter classrooms quietly and politely • We get to class on time • We enter and leave the school corridors and buildings in a positive and respectful manner • Be quiet in the office area unless spoken to
<p>We show RESILIENCE by... I bounce back and don't give in and I make the right choice when dealing with difficult situations.</p>	<ul style="list-style-type: none"> • Keep calm and self-regulate • Accept challenges • Keep on trying • Team work • Focus on self • I always try my best • I use the calm corner if I need some time to relax • I ask for help 	<ul style="list-style-type: none"> • Include everyone 	<ul style="list-style-type: none"> • Follow instructions, be quiet and patient 	<ul style="list-style-type: none"> • Keep trying to learn new software • Ask for help if needed • Have a growth mindset 	<ul style="list-style-type: none"> • Wait patiently • Only enter for 1's and 2's and/or washing hands 	<ul style="list-style-type: none"> • Wait patiently for assistance

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uEducateUs

uEducateUs is an internet based School Management System that can be used on any computer with an internet browser, as well as IOS and Android phones and tablets.

The uEducateUs system not only stores student data, but also handles attendance, absences, homework tasks, communication and much more.

All parents/carers are asked to set up uEducateUs on their computer/tablet/phone once your child is enrolled at Moyston Primary School. The school will provide you with your parent/carer access and login details.

Outside School Hours Care Program

Moyston Primary School will be providing before and after school care, as well as vacation care for Moyston Primary School children aged 5 to 12 years. The program is open Monday to Friday during school terms from 7.00am to 8.30am and 3.20pm to 6.00pm (subject to student numbers). Please talk to Mark Thompson if you would like more information.

Policies

Moyston Primary School's current policies can be found on the Moyston Primary School website www.moystonps.vic.edu.au

Policies are also available upon request from the school at any time.

PROTECT

Everyone has the right to be safe and be protected from abuse.

No one should behave in a way that makes you feel unsafe or afraid, including anyone in your family, anyone at school or anywhere else in the community.

Tell a teacher or any adult at your school if you feel unsafe.



It's everyone's responsibility.

Adults at school must listen and respond to concerns about child abuse.

If you suspect abuse of any child or young person, you have a responsibility to report it, even if you are not sure.

Further information & resources

www.education.vic.gov.au/protect



**** All Information in this booklet was accurate at time of printing and subject to change at any time without notice.***